

MINUTES OF THE IQAC MEETING HELD ON 05.04.2017

Agenda:

- Department infra structure issues
- Department meeting
- Formation of Implant Committee
- Committee for TMD clinic


The meeting commenced at 2.15 pm. The meeting was presided by Principal Dr.

Radhakrishnan Nair K. All members were present. The minutes of the meeting is as follows:

1. All departments except department of orthodontics are submitting teaching schedule regularly. The department of Orthodontics directed to submit the same on time.
2. The staff should see that the students adhere to dress code and usage of mobile phone prohibited with in college campus.
3. Dr. Jayanth Jayarajan informed that there is no notice board in the department and requested for one.
4. Dr. Kurien from department of prosthodontics informed that there is gas leak in the preclinical lab and necessary steps to be taken to correct it at the earliest.
5. The list of staff in charge for the interns to be submitted to Principal's office by the HODs.
6. The department meeting to be held every month end and is a must as part of NAAC documentation.

7. Dr. Sameer briefed regarding the school dental camp conducted and informed that community department will be undertaking community based camps soon.
8. The Director put forth suggestion to commence centre for implant and laser treatment as an interdisciplinary approach. The implant committee to be constituted with Dr. Nandakumar as Chairperson and members – Dr. Kurien and Dr. Joseph Edward.
9. Dr. Alex requested for a programmable centrifuge to be made available in the priority clinic.
10. Dr. Padmakumar, HOD, Department of Periodontology briefed regarding the Rapid review conducted on 25th & 26th February 2017.
11. Dr. Deepa, HOD Department of OMR has been entrusted to form the committee for TMD clinic.

The meeting concluded at 3.35 pm


Principal
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