

## MINUTES OF THE IQAC MEETING HELD ON 05.06.2017

### AGENDA:


- Department camps
- Student support cell
- PG internals
- BDS internal exams
- Monthly attendance of students

The meeting commenced at 2.00pm. The meeting was presided by Principal Dr. Radhakrishnan Nair K. All members were present. The minutes of the meeting is as follows:

1. Principal directed that each department should undertake speciality camps apart from the regular dental camps conducted by the department of community dentistry.
2. The pass percentage of BDS part II result is 98%. The part I result needs improvement and the departments should take measures to improve the performance of the students. The BDS part I students who failed in the February university exam should attend the model exam conducted during May 2017.
3. The Principal informed that student support cell has been constituted with committee members involving Vice Principal Dr. Rathy, two teaching faculty – Dr. William and Dr. Maneesha, student representatives, ladies hostel warden and Men's hostel warden. The students with academic or non academic grievances should report to the student support cell.
4. The internal examination for final year MDS students were conducted by Departments of Periodontics, Conservative Dentistry and Prosthodontics and the results were found to be poor. The results of the PG internal exam to be submitted to Principal's office.
5. The tentative date of the university exam as published by KUHS will be commencing from 25<sup>th</sup> July 2017.

6. The usage of mobile phone is prohibited in the campus. Strict action will be taken against the students if found so.
7. Dr. P.O. Abraham administrative officer briefed regarding the steps for support in the Academic for a better performance and role of teaching staff. The meeting of the parents with the subject teachers to be arranged accordingly as per the need.
8. The chairman opined that steps to be taken for interdisciplinary approach for patient management.
9. The Principal informed that monthly attendance of the students should be displayed on the notice board by all the departments and the same have to be forwarded to the university.
10. Vice Principal, Dr. Rathy said that progress report were send to the parents of students with poor performance. The failed students never attended the classes for the failed subjects. Remedial classes have been scheduled for I year BDS students but the attendance is only 10-20%. The Parents were contacted but response is poor and they have given psychological reason for students not attending classes.
11. The committee directed that the patients should receive good hospitality; and prompt treatment should be instituted without delay.

The meeting concluded at 3.15pm.

  
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