

MINUTES OF THE IQAC MEETING HELD ON 07.09.2018

AGENDA:

- Implantology classes for interns by Dr. Alex Mathew
- Interns -Unauthorized Absence
- World Environment Day
- Research Methodology workshop for Medical & Dental Post Graduates
- Department CDE program

The meeting commenced at 2.00pm. The meeting was presided by Principal Dr. Radhakrishnan Nair K. All members were present. The minutes of the meeting is as follows:

1. Principal informed that a class on implantology will be conducted by Dr Alex Mathew on for all interns. All department HOD were directed to see that the interns should attend the class without fail.
2. It has come to notice that the interns are on unauthorized absence which is affecting the smooth functioning of the clinics. The interns are to apply for the casual leave and take prior permission from HOD of the respective department without fail. It has been decided that for one day of unauthorized absence an extension of 3 days is to be done.
3. Department of community dentistry has taken initiative for an herbal plant garden in commemoration with world environment day on 5th June 2018 which was inaugurated by Director Dr. Midhulaj.
4. Initiative for raising fund as helping hand for one student GincyThankachan who is under palliative care since 6 months to be undertaken.
5. Principal informed that Dr.Deepa M.S & Dr. Harish are given the charge of MDS theory valuation camp which will be conducted at Conference Hall.
6. Principal directed that the report of CDEs& other academic activities to be submitted without fail to Principal's Office.

7. Principal appreciated regarding the conduct of the research methodology workshop for Post Graduates by Azeezia dental college convened by Vice Principal Dr. R. Rathy.
8. Final BDS part I posting have started and Principal asserted that change of posting schedule will not be allowed unless there is a special request by HODs.
9. Staff members are asked to extend support for the nutritional week by their active participation.
10. Dr. Joseph Edward suggested that assisting staff should be directed for the smooth collection of treatment charges by proper monitoring.

The meeting concluded at 3.00pm


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