

MINUTES OF THE IQAC MEETING HELD ON 12.08.2019

AGENDA:


- MDS Model exam Performance
- MDS Part I and Part II University Exam
- 50th year of Maxillofacial surgery walkathon
- I year MDS Work Schedule
- Convocation
- Basic Science Class for I year MDS
- Intern's completion report submission
- MDS Part I Performance
- Research Methodology classes for first year PG students

The meeting commenced at 11.00 am. The meeting was presided by Principal Dr. Radhakrishnan Nair K. All members were present. The minutes of the meeting is as follows:

1. Final year MDS model exam performance was not satisfactory. Improvement exam to be conducted accordingly.
2. MDS Part II University Examination commences from 3rd June 2019 and Part I commences on 7th June 2019.
3. Dr. Joseph Edward, Department of Oral Surgery, said that in lieu of 50th year of Maxillofacial Surgery walkathon to be conducted and the dates will be finalized and informed accordingly.
4. The work schedule for I year MDS students has to be submitted to the Principal's office by the respective departments.
5. Convocation is on 8th June 2019. All the faculties have to attend the convocation ceremony which commences at 5pm.
6. The Basic Science classes for the I year MDS students to be scheduled. All the HODs should see that the post graduates attend the classes regularly. The departmental work to be scheduled for the I years accordingly so that they will not absent from the classes.

7. The department heads should entrust the charge of the interns to a faculty in their department, and keep a record of the work completion and days of posting of the interns in the department. The intern's completion report to be submitted to the Principal's office by the respective department at the end of the postings.
8. The Part I MDS result was not satisfactory. The students were found not attending Basic Science classes. The HODs should schedule the work of the students accordingly that the Iyear MDS students could attend the classes regularly.
9. The Research Methodology for first year PG students will be held on 3rd and 4th August 2019.

The meeting concluded at 12.30 pm.


PRINCIPAL
AZEEZIA COLLEGE OF DENTAL
SCIENCES AND RESEARCH
MEEYYANOOR, KOLLAM-691 5