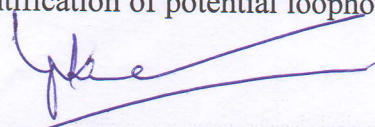


## STRATEGIC PLAN DEPLOYMENT

All the institutions under the umbrella of the Podikunju Musaliar Memorial Charitable and Educational Trust, have a definite quality driven policy.

ACDSR has an organizational structure that consists of the apex bodies, coordinators of the different activities, employees working in administration, statutory committees, various cells and boards required for smooth functioning of the College. ACDSR has constituted the Governing Body constituting of four members from the top management, Head of the institution and staff holding senior posts in the chain. The apex bodies provide guidance for deciding vision and mission of the institute. It helps in establishing, implementing and monitoring of the policies. They also prepare an overall comprehensive development plan of the institute regarding academic, administrative and infrastructural growth and enables institute to foster excellence in curricular, co-curricular and extra-curricular activities.

Academic planning, execution and monitoring are ensured by the Head of the Institution through Head of the departments with the help of teaching and supporting staff. Faculty members are appointed as a coordinator for different activities such as student welfare, Research, Examination, placement, training, hostel and sports. The activities of the library are executed by librarian, and supporting staff under the guidance of library committee. The different sections such as store, maintenance, establishment, examination, accounts and student support work under the guidance of the office superintendent. The statutory committees/cells such as anti-ragging committee, Internal Complaint Committee, Anti Ragging committee are formed as per the norms and function under the guidance of Principal. Standard Operations Protocol of the committees and other governing bodies as well operations of the college are all on paper for better clarification and uniformity. Feedback committee plans and collects feedbacks from all stakeholders that help in assessment and attainment of the course outcomes, program specific outcomes, program outcomes, etc. Academic and administrative committees are formed as per the guidelines of Internal Quality Assurance Committee (IQAC) and the audits are carried out periodically. Organization of all the activities, authorities and responsibilities in structured manner helps in achieving vision, mission, and goals of the institute, by identification of potential loopholes and deploying a corrective action plan.







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ACDSR conducts regular meetings of its various authorities and statutory bodies. Twenty-five to Thirty meetings in a year are conducted which comprises

- Governing council meetings – 2 times in a year
- HOD meetings – 12 times in a year
- IQAC meetings – 3 times a year
- Students welfare committee meetings – 4 times in a year
- Anti-ragging committee meetings – 2 times in a year
- Academic Committee – 4 times a year
- Hostel wardens meeting – 12 times in a year

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