

## MINUTES OF THE IQAC MEETING HELD ON 27.07.2022

### AGENDA :

- Freshers Day
- Activities
- T-L method
- Celebration - Doctor's Day
- Orientation class

The meeting commenced at 2.00pm. The meeting was presided by Principal Dr. Radhakrishnan Nair K. All members were present. The minutes of the meeting is as follows:

1. Fresher's Day to be conducted.
2. Arts and Sports Activities during the month of May.
3. Activities - 'WORLD NO TOBACCO DAY' by Departments of Oral Medicine & Radiology, Oral Pathology and Public Health Dentistry.
4. The teaching learning method report to be submitted by the respective departments to Principal's office at the earliest.
5. The Doctor's day celebration on conducted by Department of Public Health Dentistry on 1 July by organising. Health education talk to special school Children, Pazhayattam kuzhi, Kollam and Selfie with doctor at the school and Azeezia Dental hospital.
6. The orientation regarding IMAGE to be imparted to non teaching staff by the respective department HOD.
7. Orientation classes on how to setup dental clinic by experts
8. Orientation classes in advanced dental treatment modalities and digital 3p printing laboratory application.

The meeting concluded at 3.00pm.



  
**PRINCIPAL**

PRINCIPAL  
AZEEZIA COLLEGE OF DENTAL  
SCIENCES AND RESEARCH  
PUZHAYATTAM KOLLAM 689133

## MINUTES OF THE IQAC MEETING HELD ON 11.11.2022

### AGENDA:

- Scientific Committee
- Website
- IQAC report
- Graduation day
- OFSAMS
- Biomechanics-course
- CDE

The meeting commenced at 2.00pm. The meeting was presided by Principal Dr. Radhakrishnan Nair K. All members were present. The minutes of the meeting is as follows:

1. The proposal of short study / student project to be submitted to the Scientific committee. The ethic committee meeting is scheduled on 14th September 2022.
2. Department Photos for website to be mailed to [principalazeeziadentalcollege@gmail.com](mailto:principalazeeziadentalcollege@gmail.com)
3. IQAC proposed event & report to be submitted to Principal's Office.
4. Graduation day & College day will be conducted in the coming week.
5. Enrolment of the faculties & P G students in the OFSAMS Project being undertaken by DCI is from 10/10/2022 to 12/10/2022.
6. Add on course, on Biomechanics proposed to be held on 21st & 22nd November by department of Orthodontics.
7. CDE on Implant Dentistry by Department of Prosthodontics is on 26th November 2022
8. Department camps by Prosthodontics & Pedodontics to be organized in collaboration with Community Dentistry.

The meeting concluded at 3.00pm.



**PRINCIPAL**

PRINCIPAL  
AZEEZIA COLLEGE OF DENTAL  
SCIENCES AND RESEARCH  
MEYYANNOOR, KOLLAM-691 537

## **Minutes of the meeting held on 28/3/2023**

### **Agenda :**

- 1 .NAAC Peer Team Visit
- 2 .Department requirements
- 3 .Documentation
- 4 .Face book
5. Proposed event
6. MOODLE
7. Research and publication

### **MINUTES**

- 1 . Briefing of Peer Team Visit and the preparation to face the visit
- 2 . Indexing of documents
- 3 . Naac prequalification passed and 3 dates to be proposed.The suggested dates to be during the 3rd week of June 2023.The HOD will be informed the finalized dates.
- 4 . MOODLE Co-ordinators to be contacted in case of any difficulty in moodle usage.
- 5 . During the NAAC Peer Team visit.HOD will be having presentation of department.
- 6 . The revised SSR uploaded in college website ([www.azeeziadentalcollege.com](http://www.azeeziadentalcollege.com)).All stake holders can access the SSR.
- 7 .Dr.Aarathy Vijayan incharge of college Facebook.All achievement s & activities to be uploaded in Facebook.

- 8 . All departments to submit proposed event report,photos,certificatesbrochure, feedback(sample) to IQAC.
- 9 . The events to be uploaded as scroll news in website for which the organizer should contact IT person Mr. Arun.
- 10 . IQAC proposed event form & report to be emailed to principalazeeziadentalcollege@gmail.com.
- 11 . Report of patient & student feedback to be submitted to IQAC chairman within a week of the meeting.
- 12 . Department requirements to be submitted to principal.
- 13 . NAAC review meeting will be held during next week .The date will be declared soon.

PRINCIPAL  
AZEEZIA COLLEGE OF DENTAL  
SCIENCES AND RESEARCH  
MEEYYANOOR, KOLLAM-691 53



PRINCIPAL