



**AZEEZIA**

**COLLEGE OF DENTAL SCIENCES & RESEARCH**

## **RESOURCE MOBILISATION POLICY AND PROCEDURES FOR OPTIMAL UTILIZATION OF RESOURCES**

The Resource mobilization policy focuses on achieving the goals and target of the institution ensuring accountability and transparency. The harmonized Governing body coordinates and monitors the optimal utilization of the funds for the promotion of learner-centric ecosystem.

Optimum utilization of assets i.e. land, buildings, equipments, vehicles, furniture etc. which are already in place and to be created in future .Feasibility studies are done before start of new programs and institutions lay emphasis on the quality of Education, before venturing into new programs/institutions. Effective administration that nurtures quality and promotes a competitive environment that results in additional revenue generation.

Funds are provided to meet the infrastructure requirement of the institution while starting new programmes and centers. The management provides financial supports to seminars/workshops/expert talks/Association activities/Faculty Development programmes. The extracurricular activities of the students are a major concern and adequate funds provide for Sports and Cultural activities

### **Resource Mobilization Policy**

- 1) Diversify and expand our resource base in supporting the achievement of the strategic plans, goals and overall growth.
- 2) Identify and analyze the resources available for programme priorities, policies, research, infrastructure upgradation and maintenance in addition to efficient budget allocation.
- 3) Understand and analyze the current funding landscape, resource availability and support commitment from stakeholders and agencies.
- 4) Maximize use of internally generated income so as to expand meaningful relations with stakeholders.

### **Sources:-**

The following are the agencies and strategies through which the College mobilizes and secures funding:

- Tuition fee
- Corporate grant
- Hostel Fee



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- College Development Fund

#### **Fees from Self-financing Courses:**

- Fees collected from self-financing courses, deposited in the College Account: It is utilized for meeting the expenditure of essentials like electricity and water.

#### **Government funding for institutions**

- Endowments and Scholarships to students
- Grants given to students from reserved communities: Funding/ Scholarships for SC/ ST/ OBC/OEC / students for fees.

#### **Contribution from Philanthropists for specific projects and programmes**

- Endowments and Scholarships: Given to meritorious students excelling in various fields
- Sponsorship and assistance from philanthropists: For conducting extension and outreach activities , fests, seminars, charity

#### **Alumni contributions**

- Sponsorship and assistance from Alumni: For conducting Fests , Sports events and other enrichment activities
- For buying journals, magazines and extra newspapers for the library
- Research Projects towards rebuilding Kerala, identifying and rectifying problem areas in the post-flood scenario
- Towards training and preparation for youth festivals

In addition to resource mobilization, every effort is made to maintain the existing resources. The college has a well-established machinery and set of procedures for maintenance of infrastructure and equipment. This is primarily achieved through the monitoring of various committees like College Council, Planning and Purchase Committee, PTA and IQAC with necessary support systems.

#### **Maintenance**

- Building maintenance and infrastructure upgradation is achieved through regular monitoring by the Management and the Planning Committee and devising suitable proposals for implementation.
- Allocation of adequate budget for annual maintenance of college infrastructure by the management.
- Sufficient support staff is maintained to upkeep infrastructure including toilets.
- Water Purifiers are regularly serviced.



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- Painting, roof maintenance plumbing maintenance and repairs done, including sewer systems as per requirement.
- Mechanical equipment are repaired regularly.
- Provisions of Classroom Maintenance including furniture, doors and windows.
- General and emergency repairs are done with the management or department funds.
- The water tanks and well are cleaned regularly.

## **Optimum Utilization**

- Annual Stock verification is done for each department

## **ICT Maintenance**

- System Administrator for maintenance of major equipment, ICT instruments and UPS.
- The college has 100mpbs broadband facility and a dedicated server. All electronic equipment is protected by UPS or generator facility.
- In order to minimize e-waste, computers are serviced and reused.

## **Library Maintenance**

- Automating the library facilities using an integrated library management software ....Work on maintenance and digitizing of books, manuscripts and reports in progress.
- Library facilities are open to the neighbouring community.
- Maintenance and utilization of library resources are done through strictly following the library rules. The maximum period of loan for books is 14 days.
- A book, if damaged or lost by a member, has to be compensated with fine.

## **Sports facilities maintenance**

- Department of Physical Education monitors the maintenance of sports facilities of the institution.
- Regular inspection and maintenance of sports equipment and of sports field.
- Giving top priority to the safety of the players by renewing protective guards.
- Hiring professionals for special sports training and field maintenance.



**PRINCIPAL**